

# Lott Carey

Dr. John M. Alexander, Jr.  
*Chairman*

Dr. David Emmanuel Goatley  
*Executive Secretary-Treasurer*

Dr. Alyn E. Waller  
*President*

## LOTT CAREY SHORT-TERM MISSION AGREEMENT

Lott Carey Short-Term Missions (STMs) provide missional opportunities to engage with our international partners around the world. Lott Carey STMs offer mutual learning and service experiences between U.S. team members and international members to use their gifts to glorify God in cross-cultural service. In an effort to support our international partners, Lott Carey seeks to invite spiritually mature, culturally-sensitive Christians to participate on short-term mission working alongside indigenous leaders in their respective countries. To participate on short-term mission with Lott Carey individuals are asked to agree to the following:

1. Completing a mission application gives me the opportunity for consideration as a team member. I understand that due to the large volume of mission applications received by Lott Carey, all applications submitted may not be approved. Individuals invited to participate on STMs will therefore receive an approval letter from Lott Carey and be required to submit a non-refundable deposit by the specified deadline for participation.
2. Applicants must submit **all** required documents at the same time for consideration. (Online Mission Application, Pastor's Letter, First page of Passport, Lott Carey Missions Agreement). With the exception of the online mission application, required documents may be mailed to Lott Carey, 8201 Corporate Dr. Suite 1245, Landover, MD 20785 (attention: Rev. Sanders) or scanned to [dsanders@lottcarey.org](mailto:dsanders@lottcarey.org).
3. Pastor's Recommendation Letter must include information affirming why you are well suited for the specific mission assignment (ie. your personal skills, ministry service and/or leadership skills, and personal character/temperament).
4. Team members will be required to participate in multiple activities related to their short-term mission opportunity: 1) four mission formation meetings; 2) monthly reading assignments; 3) a deployment call; 4) a re-entry meeting; and 5) complete a post-missions report and survey. Team members are advised that time outside of monthly team meetings will also be needed for prayer, study, and personal preparation for service.
5. Team members will be responsible for reviewing the Travel Timeline Document prior applying for the short-term mission assignment to confirm availability for **all** team meetings. Those unable to participate in 2 or more meetings will not be able to serve with the team.

6. Team members may be required to serve in settings with no central air, lengthy car rides between service locations, outdoor or limited restroom facilities, unexpected changes to preplanned schedules, and/or adjustments to ministry assignments may occur.
7. Team members will be responsible for carrying out tasks assigned by the international partners and/or Lott Carey team leader(s) as needed. While every effort will be made to provide sufficient notice and/or ministry materials, team members agree to work cooperatively during stressful times when unforeseen changes and/or critical needs may arise.
8. Team members will be responsible for fulfilling their financial commitment for costs associated with serving on short-term mission. Team members are advised that multiple missed payments may result in withdrawal from team and forfeiture of their non-refundable deposit. Team members may withdraw from the mission team, but will forfeit their non-refundable deposit. Refunds will be issued for the amount paid to Lott Carey minus any cancellation fees imposed by the airline(s) and/or hotel(s).
9. Team members serve as representatives of Lott Carey while serving on short-term mission. Team members will therefore refrain from drinking alcohol, smoking, or activities that may reflect negatively on our mission partners and/or Lott Carey while serving in-country. Team members dismissed from the team for egregious activities will be responsible for any financial expenses incurred by Lott Carey.
10. Team members agree to address any questions or concerns related to pre-travel preparation, in-country service, or mission re-entry directly with the appropriate Lott Carey personnel to ensure every effort is made for a timely resolution.

I have read and understand the Lott Carey Short-Term Mission Agreement. I therefore agree to fulfill the specified requirements for short-term mission service with Lott Carey.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Today's Date: \_\_\_\_\_